VC# _____

This section For DCE Use Only

SUPPLIER SELF-SURVEY
Complete Electronically and email

1 GENERAL COMPANY INFORMATION

Company Name: _____
Address: _____

Phone Number: _____ FAX No. _____

Years In Business: _____ yrs

2 ORGANIZATION.   List names of Executives and Key Personnel:

Name	Position	Phone	Email

3 PRODUCTS AND SERVICES.   List details of all products and or services that you will provide.

_____
_____
_____
_____

4 NEW SUPPLIER. Please indicate if you are a current or new supplier.
(Mark "X" at appropriate location)

Current Supplier _____   **New Supplier** _____

NOTE: IF YOUR ORGANIZATION IS QS9000 / AS9100 OR ISO9000 REGISTERED, PLEASE SEND A COPY OF YOUR REGISTRATION CERTIFICATION AND A COPY OF YOUR QUALITY ASSURANCE MANUAL AND SIGN THE SURVEY COMPLETION ON PAGE 4.

IF QS/ISO REGISTERED <u>DO NOT</u> COMPLETE THE QUESTIONNAIRE

Currently Register ☐ **Type Capital "X" in Box**   DC330/1 Rev C

Answer the following questions by placing a capital "X" in the appropriate column.
If the question does not apply to the type of work you perform, write "N/A" to indicate
Not Applicable. (*Note: Each question below is 2.5 points except #31 which is 1.875 each.*)

QUALITY ADMINISTRATION

	YES	NO

1 Is a Quality Assurance Manual available and utilized? If yes, please provide.   _____ _____

2 Is there a self-audit program in place to review both quality and
   manufacturing procedures?   _____ _____

3 Is the Quality Assurance department independent of Engineering and
   Manufacturing?   _____ _____

4 Is there a Management and Quality organizational chart? If yes, please provide.   _____ _____

DOCUMENT CONTROL

5 Is there a retention period for your records?   _____ _____

6 Do you have a back-up & retrieval system for your records / documents?   _____ _____

7 How do you maintain external documentation; ie, Specs, Stds, etc. ?   _____ _____

PROCUREMENT CONTROL

8 Are written procedures in use for quality control of purchased material and
   services?   _____ _____

9 Do your procurement documents reflect drawing or specification
   requirements?   _____ _____

10 Are certified test reports or certificates of conformance required by purchase
    orders?   _____ _____

11 Is there an approved supplier list utilized?   _____ _____

INCOMING INSPECTION

12 Does Receiving Inspection check incoming material to requirements of the
    of the purchase order, referenced specifications or applicable drawings?   _____ _____

13 Are the inspection and test equipment used adequate for the type of
    inspection performed?   _____ _____

14 Are periodic spot checks made to verify the validity of raw material
    test reports and certifications?   _____ _____

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MATERIAL STORAGE AND HANDLING

	YES	NO

15 Are there procedures for the control and issuance of material?

16 Are materials handled and stored in such a manner as to prevent damage:

17 Do Materials in the stock area reflect proper identification and inspection status?

18 a) Are materials traceable to the chemical/physical analysis and/or inspection
      records?

18 b) Are materials traceable to certificates of conformance, documents and
       purchase orders?

19 Are materials stored to facilitate First-in First-out issuance?

IN-PROCESS CONTROL

20 Do written procedures exist for in-process control of fabrication and
manufacturing processes?

21 Is Statistical Process Control (SPC) applied to the manufacturing process?

22 Are written procedures used in addition to drawings and specifications
for in-process inspection?

23 Is adequate inspection and test equipment available for in-process inspection?

24 Is non-conforming material promptly identified and segregated?

FINAL INSPECTION/TEST

25 Is final inspection and/or test performed by or under the surveillance of
Quality Assurance?

26 Are inspection test procedures documented?

27 Are inspection/test results maintained on file for customer review?

28 Can SPC data on critical requirements be provided for each shipment of
material upon request?

DRAWING AND CHANGE CONTROL

29 Is there a formal written procedure for implementing drawing and
specification changes?

EQUIPMENT MAINTENANCE AND CALIBRATION CONTROL

	YES	NO

30 Do detailed procedures exist for control and calibration of tools,
    gages, and test equipment?   _____ _____

NON-CONFORMING MATERIAL CONTROL

31 Do written procedures exist for:
        - Non-Conformance Reports   _____ _____
        - Identification of Discrepant Material   _____ _____
        - Segregation on non-conforming material   _____ _____
        - Discrepant material review / disposition (MRB)   _____ _____
        - Re-test, inspection of reworked material   _____ _____
        - Returned Material Procedures   _____ _____
        - Closed-loop Corrective Action and Customer Service   _____ _____
        - Control of Scrap material   _____ _____

32 Do management reports reflect root-cause of non-conforming products?   _____ _____

33 Are they published regularly and acted upon?   _____ _____

TRAINING

34 Is there a training program in place to initially train and update employee(s)
    knowledge and skills?   _____ _____

35 Is there an ongoing training record on file for each employee?   _____ _____

SURVEY COMPLETED BY: _____

POSITION: _____

DATE: _____   **PHONE:** _____

Survey to be returned in Excel format to:

E-Mail: quality@dcelectronics.com

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DC330 Rev C

DC ELECTRONICS
an **Amphenol** company

Supplier Evaluation Summary

Audit Date: _____

Audtor(s): _____

SECTION		PTS POSSIBLE	SUPPLIER SCORE	% COMPLIANCE	Adjusted Score	Adjusted % Compliance	Owner	Target Closure Date
I	Quality Administration	10	0	0.00%		0.00%		
II	Document Control	7.5	0	0.00%		0.00%		
III	Procurment Control	10	0	0.00%		0.00%		
IV	Incoming Inspection	7.5	0	0.00%		0.00%		
V	Material, Storage & Handling	12.5	0	0.00%		0.00%		
VI	In-Process Control	12.5	0	0.00%		0.00%		
VII	Final Inspection & Test	10	0	0.00%		0.00%		
VIII	Drawing & Change Control	2.5	0	0.00%		0.00%		
IX	Equipment Maintenance & Calibration	2.5	0	0.00%		0.00%		
X	Non-conforming Material	20	0	0.00%		0.00%		
XI	Training	5	0	0.00%		0.00%		
OVERALL AUDIT SCORE			KEY:					
	* OVERALL SUPPLIER SCORE	0	RED	90%	0			
	OVERALL POSSIBLE POINTS	100	YELLOW	95%	100			
	OVERALL % COMPLIANCE	0.00%	GREEN	98%	0.00%			

User available fields in Blue

* Note: When the Company Info page has an "X" in the bottom box indicating the Supplier is ISO certified

then the Overall Supplier Score automatically goes to 100 regardless of Supplier section scores having data.

If section Supplier Scores are applicable then deselect the "X" at the bottom of the Company Info page.